

**ANNOUNCEMENT OF THE 40th MEETING OF THE  
AMERICAN SOCIETY OF PRIMATOLOGISTS  
EXHIBITOR'S VERSION**

**AUGUST 25-28, 2017  
WASHINGTON, DC**

The 40<sup>th</sup> meeting of the American Society of Primatologists will be held from August 25-28, 2017 in Washington, DC, at the Washington Plaza Hotel. Standing committees will begin meeting at 1:00 p.m. on Friday, August 25 and the opening reception will be held that evening at the National Zoo. The scientific meeting will begin at 8:00 a.m. on Saturday, August 26 and the meeting will close with the traditional banquet at the Washington Plaza Hotel on Monday evening, August 28.

ASP is a multidisciplinary association of approximately 500 professionals and students whose work is focused on nonhuman primates. In recent years, our meetings have attracted 250-400 registrants. Our members include students, technicians, veterinarians, geneticists, psychologists, physicians, neuroscientists, anthropologists, zoologists, conservation biologists, and ethologists, mainly from universities and research facilities throughout North America. Both laboratory and field scientists are active members of this society, so there is great interest in research and biomedical instrumentation, data acquisition and analysis equipment and programs, tracking and recording equipment, books, journals and other information resources, captive enrichment devices, caging, diets, etc.

It is our hope that you will contribute to the success of our meeting by exhibiting materials from your organization. The conference activities will take place in the meeting rooms of the Washington Plaza Hotel. Exhibitors will be assigned space in the same area as the poster sessions, refreshment tables for morning and afternoon breaks, and the silent auction fundraiser. All other scientific sessions for the conference are in the adjacent meeting rooms. Attendees will be free to examine the exhibits at their leisure from Friday evening through Monday afternoon.

If you are interested in exhibiting materials at our meeting, please fill out the exhibitor's registration form (enclosed) and email/send it to me, along with the appropriate fee, by April 1, 2017. If you have additional questions about the meeting, either now or at any time before the meeting takes place, please feel free to contact me. **Finally, if you are unable to exhibit materials for our meeting, but wish to offer support for the ASP, we ask that you consider a donation to our organization. Donors will be specially recognized in the published program materials, conference swag, social media, and on the society's website.**

I look forward to hearing from you.

Sincerely,



Steven J. Schapiro, Ph.D.  
Past President and Meeting Coordinator, American Society of Primatologists

**EXHIBITOR INFORMATION**

**Contact:**

Steven J. Schapiro, Ph.D.  
 Michale E. Keeling Center for Comparative Medicine and Research  
 UTMDACC  
 650 Cool Water Dr.  
 Bastrop, TX 78602  
 512-321-3991  
 512-332-5218 (fax)  
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**Exhibitor's Fees** Exhibitor's fees and sponsorship information are shown below. Fees include one (1) skirted table (8' long) with two (2) chairs for most of four days (Friday afternoon, Saturday, Sunday, and Monday). Sorry, no one- or two-day rates or half-table rates. Sale and exhibition of merchandise will be allowed only within the designated area and only by individuals registered as exhibitors.

<b>Level</b>	<b>Description</b>	<b>Cost</b>	<b>Benefits</b>
Donor – not attending (no items to exhibit)		\$300-\$10000	Acknowledgment in Opening Remarks and Business Meeting; advertisement on ASP's website, social media, conference swag, and published program materials
Exhibitor – not attending		\$300	Material provided by vendor will be available for examination by participants
Exhibitor – non-profit	Exhibition table	\$480	Acknowledgment in Opening Remarks and Business Meeting Exhibit space
Exhibitor – for profit	Exhibition table	\$580	Acknowledgment in Opening Remarks and Business Meeting Exhibit space
Morning or Afternoon Break Sponsor	Morning or afternoon coffee breaks	\$1000-\$2000	Sign posted during break Acknowledgment in Opening Remarks and Business Meeting; advertisement on ASP's website, social media, conference swag, and published program materials Exhibit space
Reception or Banquet Cocktail Sponsor	Receptions to give participants a chance to visit and network. Bar with hors d'oeuvres	\$2500-\$5000	Sign posted during event. Acknowledgment in Opening Remarks and Business Meeting; advertisement on ASP's website, social media, conference swag, and published program materials Exhibit space

**Registration Fees** All exhibitors must register, and as such, are invited to the opening reception, breaks, evening receptions, all scientific sessions, and the banquet. See registration form for the fee schedule. These fees are not refundable.

**Non-attending exhibitors** The fee is \$300 for shared table space for the display of non-attended items (maximum 15 items). The Local Arrangements Committee will set up your display and monitor it on a regular, but not continuous, basis. Display items will not be returned, but will be donated to the National Institutes of Health.

**Included with your exhibitor's fees:**

One (1) skirted table

Two (2) chairs per table

One (1) table-top sign with your organization's name/logo (if provided by May 15, 2017)

**Equipment rental** If you need a computer, monitor, phone line, screen, etc. please contact me for rental information. To guarantee that the equipment you want to rent is available, contact me before May 15, 2017.

**Set-up** You may set up your display on Friday afternoon (August 25), beginning at 2 p.m. Displays must be completely dismantled by 2 p.m. on Monday afternoon (August 28). Exhibits may be visited from 8 a.m. - 6 p.m. each full day and during poster sessions in the evening; the exhibit area will be secured at night, but The Washington Plaza Hotel has recommended the removal of any computer equipment each night.

**Shipping/storage** Detailed steps to follow when sending goods to the hotel that are for exhibit at the annual meeting of the American Society of Primatologists will be available shortly.

**Taxes and fees** If you plan to sell merchandise at the meeting, you will need to comply with all local licensing laws and taxes. It is your responsibility to determine how to comply with these laws.

**Accommodations** See the Meeting Site and Accommodation Information that is included in the meeting information on the ASP website ([www.asp.org](http://www.asp.org)). Accommodations are available at The Washington Plaza Hotel, the site of the meeting, starting at \$159 per night plus applicable taxes, single or double.

To ensure Conference rates, rooms must be booked by **July 25, 2017**.

Please [CLICK HERE](#) to make your hotel reservations.

**EXHIBITOR REGISTRATION FORM FOR THE 40th ASP MEETING  
WASHINGTON, DC  
AUGUST 25-28, 2017**

Exhibitors must register using this form. Forms may be mailed, faxed or emailed to the addresses below. For additional information on the meeting, go to <https://www.asp.org/meetings/conference.cfm>

Name (as it will appear on name tag) \_\_\_\_\_

Address \_\_\_\_\_

Affiliation for name tag \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

**Registration Fees (fees are NOT refundable)**

*(Special Note: Registration includes coffee breaks, receptions, and the banquet)*

MEMBERSHIP STATUS	(check one)	IN ADVANCE	ON-SITE
Regular member	<input type="checkbox"/>	\$355.00 <input type="checkbox"/>	\$435.00 <input type="checkbox"/>
Non-member	<input type="checkbox"/>	\$475.00 <input type="checkbox"/>	\$625.00 <input type="checkbox"/>
Guest (attends social events only)	<input type="checkbox"/>	\$190.00 <input type="checkbox"/>	\$225.00 <input type="checkbox"/>
Guest name as it will appear on nametag _____		Guest affiliation _____	

**Exhibit Fees (also non-refundable)**

**Donor**

I cannot attend, but would like to make a donation in support of the society. Enclosed is \$ \_\_\_\_\_.

**Exhibitor – not attending**

I cannot attend, but would like to send relevant materials (maximum 15 items) for display on a shared table. Enclosed is the \$300 fee. I understand that the materials will not be returned to me.

**Exhibitor – non-profit**

My organization is non-profit. Enclosed is the \$480/table fee. Number of tables = \_\_\_\_\_ x \$480 = \$ \_\_\_\_\_

**Exhibitor – for profit**

Enclosed is the \$580/table fee. Number of tables = \_\_\_\_\_ x \$580 = \$ \_\_\_\_\_

**Morning or Afternoon Break Sponsor**

See above and contact Steve Schapiro for fee information.

**Reception or Banquet Cocktail Sponsor**

See above and contact Steve Schapiro for fee information.

*Briefly, my display consists of:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**AMOUNT ENCLOSED:**

REG FEE \$ \_\_\_\_\_ + TABLE FEE \$ \_\_\_\_\_ + SPONSOR DONATION \$ \_\_\_\_\_ = TOTAL \$ \_\_\_\_\_

**REGISTRATION AND EXHIBITION PAYMENT OPTIONS:**

CHECK OR MONEY ORDER (make checks payable to ASP)

CREDIT CARD (Visa or Mastercard only) Card Number \_\_\_\_\_

(address above must match the billing address for the credit card) Expiration date \_\_\_\_\_

CVV (security code) \_\_\_\_\_

Authorizing Signature \_\_\_\_\_

Voluntary contribution to cover credit card processing fees (4.0%) \$ \_\_\_\_\_

Total charge to credit card: \$ \_\_\_\_\_

**Send all relevant forms and your payment to Dr. Steve Schapiro, Michale E. Keeling Center for Comparative Medicine and Research, UTMDACC, 650 Cool Water Dr., Bastrop, TX 78602, 512-321-3991, 512-332-5218 (fax), [sschapir@mdanderson.org](mailto:sschapir@mdanderson.org)**