

## **2021 ASP CONSERVATION GRANT APPLICATION**

**Application due: 31 January 2021; On-line submissions will open on 1 January 2021**

Grant proposals are solicited for conservation research projects and/or conservation education and related initiatives. We especially encourage primatologists from habitat countries to apply.

If you have already started your project, you are eligible for an ASP Conservation Grant **only** if you apply for portions of the project that will be implemented in the future. We accept proposals from previous award recipients if a) there is a 3-year period between applications; b) the award is for a different project than the previous award; and c) the final report or video from the earlier award has been submitted and accepted by the committee.

Grant recipients must (1) adhere to regulations the country in which they intend to work and the country in which they reside (see below); (2) adhere to ASP's guidelines on the code of best practices in field primatology (<https://www.asp.org/society/resolutions/bestpractices.cfm>); (3) agree to submit a short video or a brief text report in a form suitable for publication in the ASP Bulletin (maximum 1-2 pages, single spaced) within six months of completion of the project. Questions? Write to [conservation@asp.org](mailto:conservation@asp.org).

### **Who is eligible?**

Students, researchers, and educators of primate conservation from any country who are members of ASP. **Applicants from non-human primate habitat countries are eligible for free membership** with the support of two voting member sponsors. If you are in need of an ASP member as a sponsor, please email: [membership@asp.org](mailto:membership@asp.org) with your request. **Please plan ahead.** New and free memberships take at least one week to process. You are not eligible to submit your grant proposal until you have been notified of ASP membership.

### **Instructions:**

Please read the FAQs on-line before you prepare the application. Do not include this page with your application. Complete the cover page in the format provided. The remaining sections of the application each have strict page limits (except Section VI). The entire application (including the cover page) should be one document. Your submission will total approximately 10 pages. Do not include additional attachments. Font size should be no less than 11 pt. **NOTE: Failure to follow these guidelines will result in the rejection of your application.** In past years, we have not reviewed as many as one-quarter of applications submitted due to failure to follow instructions. Review your grant and the instructions carefully before submission!

Applications should be submitted online <https://www.asp.org/grants/conservation/index.cfm>. The online grant submission system **will open on 1 Jan and close on 31 Jan.**

- Applications will **ONLY** be accepted through the ASP online grant submission system. Please note that this system requires applicants to log into the ASP portal. You must be an ASP member to apply.
- Applicants must provide a detailed description of their methods (see Sections II and VI) and also must present confirmation of IACUC approval for non-human primate projects or IRB approval for human subjects (if from U.S. institutions) before funds will be distributed. Questions? Contact [conservation@asp.org](mailto:conservation@asp.org).
- ONE (1) letter of recommendation is required for ALL student applicants. Letters in support of student projects should preferably come from academic advisors. Letters of recommendation should be submitted online. [Note: students will be asked to enter the email address of their letter writer. An email message will then automatically be sent to the letter writer with information on how to submit the letter.]

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<b>I. COVER PAGE (Please complete all sections on this page)</b>							
1)	<b>Project Title:</b>						
2)	<b>Principal Investigator(s):</b>						
3)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> <b>Is this a student project?</b>                      Yes ___ No ___                       If yes, ___ Undergraduate                                ___ Masters degree                                ___ PhD                 </td> <td style="width: 50%; padding: 5px;"> <b>Confirm that you are an ASP member by checking YES.</b>                       Yes ___                 </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> <b>*If you are a student member, be sure to provide ONE letter of recommendation</b> </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> <b>Name of person writing letter:</b> </td> </tr> </table>	<b>Is this a student project?</b> Yes ___ No ___  If yes, ___ Undergraduate ___ Masters degree ___ PhD	<b>Confirm that you are an ASP member by checking YES.</b>  Yes ___	<b>*If you are a student member, be sure to provide ONE letter of recommendation</b>		<b>Name of person writing letter:</b>	
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4)	<b>Address:</b>						
5)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"><b>Phone:</b></td> <td style="width: 50%; padding: 5px;"><b>Fax:</b></td> </tr> <tr> <td colspan="2" style="padding: 5px;"><b>Email:</b></td> </tr> </table>	<b>Phone:</b>	<b>Fax:</b>	<b>Email:</b>			
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<b>Email:</b>							
6)	<b>Institutional Affiliation of Recommender:</b>						
7)	<b>Country where project will be conducted:</b>  <b>Species to be studied:</b>						
8)	<b>Project Period (proposed start and end dates):</b>						
9)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"><b>Total estimated cost of the project:</b></td> <td style="width: 50%; padding: 5px;">\$</td> </tr> <tr> <td style="padding: 5px;">Amount of funding requested from ASP: (max. \$2,000):</td> <td style="padding: 5px;">\$</td> </tr> <tr> <td style="padding: 5px;">Support from other sources: (<b>specify</b> the funding agency, amount requested, amount pending, or amount approved)</td> <td></td> </tr> </table>	<b>Total estimated cost of the project:</b>	\$	Amount of funding requested from ASP: (max. \$2,000):	\$	Support from other sources: ( <b>specify</b> the funding agency, amount requested, amount pending, or amount approved)	
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12)	<b>Does your project involve animal capture/sedation? If “yes” provide capture &amp; sedation details in Section VI.</b>	Yes ____ No ____
13)	<b>All proposals should be reviewed by an institutional oversight committee (e.g., IACUC, IRB). Confirmation of approval or waiver is required before release of funds. See Section VI.</b>	Institution name: Pending ____; Approved: ____; Waiver granted ____ Not applicable ____ Explain in Section VI.
14)	<b>Please provide a 3-line summary of your project:</b>	
15)	<b>If you received a previous award from ASP Conservation, please indicate the year of the award, when the final report was submitted, and how the current proposal differs from the previous research.</b>	

**\*\*Proposals that do not abide by the word and page limits will not be reviewed.\*\***

## **II. PROJECT NARRATIVE (Maximum 4 pages: Items 1-7)**

### **1. Abstract (Limit of 225 words)**

### **2. Introduction**

- Background & Significance
- Specific Aims & Goals (*indicate the specific contribution to primate conservation*)

### **3. Methods (Include sections as appropriate.)**

- Study Site
- Study Subjects (*include sample size*)
- Data Collection
- Data Analysis
- Addendum (see Section VI) Describe animal handling procedures (if relevant) and institutional review oversight (all applicants). Does not count toward page limit.

### **4. Education/Outreach (If not applicable, indicate why)**

**5. Timetable** (*Anticipated dates of project from start to completion. Please note that this grant cannot be used to fund research already completed.*)

## 6. Significance of the Project for Primate Conservation

a) Identify the activities/initiatives that the project will accomplish and briefly clarify how each of these activities will contribute, either directly or indirectly, to primate conservation. Be specific.

Activity/Initiative	How will it contribute to primate conservation?

b) How will the project lay the groundwork for future conservation? In other words, after the completion of this project, what is the next step toward advancing conservation in this place or with this species? How will this project facilitate this goal? (**Maximum of 100 words**)

**7. Ethical Issues** (Briefly discuss potential ethical issues associated with your project and how you will attempt to deal with them; e.g., habituation; capture; human-nonhuman primate disease transmission; potential negative impacts on local human communities.)

## III. REFERENCES CITED (Maximum 2 pages)

List all references cited in your proposal. References should be complete, listed in alphabetical order, and presented in any of the bibliographic formats found in major primatological journals (e.g., *American Journal of Primatology*, *International Journal of Primatology*).

## IV. PROJECT BUDGET AND JUSTIFICATION (Maximum 1 page)

- **Budget:** provide a list of project expenses and estimated amounts, e.g., travel/transportation, room, meals, field assistants, equipment, supplies, miscellaneous expenses, etc.
- Funding **may not be used for** conference travel, PI salary or institutional overhead costs.
- **Budget Justification:** provide a brief statement justifying the proposed budget items.

If the project budget exceeds the amount requested from ASP, indicate the total budget amount, the specific item(s) to be funded by the ASP Conservation Grant, and how the remaining expenses will be covered (i.e., other sources of funding).

## V. SHORT CURRICULUM VITAE of APPLICANT (Maximum 2 pages)

Include contact information, current position, educational background, relevant experience, publications and presentations at professional meetings. (Note: Please DO NOT include CVs of co-investigators)

## **VI. Addendum (Not included in page count)**

- a) **Provide a statement of institutional oversight** from your institution. Projects that entail the study of vertebrates require a review of the study by an institutional Animal Care and Use Committee (IACUC). Projects using human subjects should be reviewed by an Institutional Review Board (IRB). Provide a statement that includes institution's name, date of application, and status of decision (e.g., applied for/pending, approved, waiver granted, etc.). Do not submit the application or approval or waiver letter at the time of application.
- b) **Provide details outlining your capture and sedation protocol (if relevant)**. This statement should include number of animals captured and sedated, method of capture, identity of responsible individual and experience of the capture team, drugs and dosages used, and recovery methods (see Cunningham, Unwin & Setchell (2015), Int J Primatol 36, 911-932 for useful information).